

LEON HIGH SCHOOL

2021 – 2022

Student Planner and Agenda Book



Tradition • Pride • Excellence

2021-22 BELL SCHEDULE

REGULAR SCHEDULE

FIRST BELL.....	7:25
1ST PERIOD.....	7:30 – 8:25 (55 MIN.)
2ND PERIOD.....	8:30 – 9:22
3RD PERIOD.....	9:27 – 10:19
4TH PERIOD.....	10:24 – 11:16
LUNCH.....	11:16 – 11:55
5TH PERIOD.....	12:00 – 12:52
6TH PERIOD.....	12:57 – 1:50 (53 MIN.)
7TH PERIOD.....	1:55 – 2:45

EXTENDED HOMEROOM SCHEDULE

HOMEROOM/1ST PERIOD.....	7:30 – 8:52
2ND PERIOD.....	8:57 – 9:44
3RD PERIOD.....	9:49 – 10:36
4TH PERIOD.....	10:41 – 11:28
LUNCH.....	11:28 – 12:07
5TH PERIOD.....	12:12 – 12:59
6TH PERIOD.....	1:04 – 1:50
7TH PERIOD.....	1:55 – 2:45

LEON HIGH SCHOOL

550 East Tennessee Street • Tallahassee, Florida 32308-4938

Telephone: (850) 617-5700

Fax: (850) 922-5311

Principal..... Michael Bryan

Assistant Principals..... Ricky Ardley
Riley Bell

Deshone Hedrington

Cari Molinaro

Chris Warfel

Dean..... Mark Feely

This Agenda Book Belongs To:

Name _____

Address _____

Phone _____

Grade _____

1st _____ rm. _____

2nd _____ rm. _____

3rd _____ rm. _____

4th _____ rm. _____

5th _____ rm. _____

6th _____ rm. _____



Welcome to Leon High School! Whether you are a new or returning Leon student, getting off to a good start is key to a successful year. And after the challenges of the last year it is both exciting and refreshing to start school again.

In this Student Agenda book, you will find lots of useful information about Leon High School as well as school policies and procedures that affect everyday activity in the life of a Leon Lion. Please review the information in this agenda book and use it to keep track of your assignments and due dates. It is also a great resource as you navigate this large campus and can assist you in making the best choices possible.

High school can be some of the most exciting times of your life and I encourage you to get involved in extracurricular activities. Whether it is sports, music, clubs, Student Government, Drama, or just making good, life-long friends, there is something here for everyone. Please get connected!

When we use the word “PRIDE” at Leon, it stands for “Prepared,” “Respectful,” “Involved,” “Diligent,” and “Engaged.” If you truly embrace those words, anything is possible. I can’t wait to see what you bring to the “Den” this year! **Go Big Red!**

Table of Contents

General Information	
Foreword	3
Emblem and Colors	3
Alma Mater	3
Mission	3
School History	4
Contacting the School	4
Visitors	4
Concerns.	4
Curriculum and Guidance	
Graduation Requirements	5
Grading System	5
Academic Integrity	7
Exams	7
Guidance.	7
Scheduling	7
Instructional Materials Policy	8
Make-up Work.	8
Media Center	8
Internet Access.	8
Withdrawal Procedures	8
Attendance	
Attendance Policy	9
Prearranged Absences.	11
Discipline	
Dress Code	12
Automatic Suspension Policy	14
Bullying Procedures	14
Drugs and Alcohol	14
Tobacco Products	14
Personal Electronic Devices/Cards.	15
Suspensions	15
Expulsion	15
Discrimination.	16
Student Information	
Lunch	16
Clinic.	16
Elevator Keys	17
Hall Passes	17
Telephone Use and Deliveries	17
Parking	17
Emergency Drills.	17
Lost and Found	17
Student Activities.	17

Foreword

This handbook is to be used in conjunction with Leon County Schools' Code of Student Conduct and the High School Attendance Policy which are distributed to all students at the beginning of the school year. These documents have been prepared so that all students and parents may better understand Leon High School and its policies and procedures.

All students are expected to control their own behavior and conduct themselves in a mature manner and will be held responsible for their behavior choices while participating in school activities. Disruption of the educational process causes everyone to lose valuable time and opportunities. It is our expectation that students represent Leon High School well in all they do.

Emblem and Colors

The emblem of Leon High School is a shield bearing an old English "L", held up on either side by a Lion. The school colors, red and white, signify courage and loyalty.



Alma Mater

The Alma Mater was written in 1934 by Coach C.H. "Blake" Clark.

The red clay hills of Tallahassee
Harbor memories dear
Memories of our dear old high school
That we all revere.
May we ever bring thee glory
Always honor thee,
Keeping burning deep inside us,
Fires you kindled there.
To Leon, To Leon
We all sing to thee
Faithful we'll always be
To our dear old Alma Mater
We love thy classic halls
Forever more
Loyal and ever true
Leon to you!

Mission

Our mission is to prepare all our students to be lifelong learners and productive citizens in an ever-changing world and global society.

General Information

School History



Leon is Florida's oldest continually accredited high school, founded in 1871 just twenty-six years after Florida became a state. It was five years later when a two story building was erected on the present day site of the Hobbs Federal Building along Tennessee Street. This facility was used until a new building was erected in 1911. That structure was located on

the current site of the Leon County Public Library along Park Avenue. Growth dictated another new facility in 1936. There was much criticism about the three-story structure that houses Leon today. Many people thought it so large that it would never be more than half-full. This third structure, which is still our home today, weathered the criticism and has served the community well.

We want every Leon student to feel part of our legacy and tradition. Once you have walked these hallowed halls, you are part of its history. Our pride is based on our tradition of excellence.

Contacting the School

You can call Leon High School at 617-5700. The receptionist will answer your calls between the hours of 7:00 a.m. – 3:00 p.m., Monday through Friday.

Visitors

Leon High School is a Red Carpet School and welcomes parents and community volunteers to its campus. We do request that:



1. all visitors report to the Main Office immediately upon entering the building with a driver's license;

2. school business can be taken care of in the appropriate administrative office;
3. appointments can be made to discuss concerns with any administrator, teacher, or guidance counselor.

For the safety of all concerned, visitors on our campus not following the proper procedures will be considered trespassers and treated accordingly.

Concerns

If a student or parent has a concern about a school policy or an employee, the following procedure should be followed in order to resolve the concern as quickly as possible:

1. Contact the person involved to discuss the issue.
2. If the concern still exists, contact an assistant principal assigned that area of responsibility.
3. If still unresolved, contact the principal.

Graduation Requirements Class of 2022

Four-year, 24 Credit Option

English (4 credits)

Math (4 credits) - must include Algebra I and Geometry

Science (3 credits) - must include Biology 1

Social Studies (3 credits) - World History; United States History; Economics [.5 credit] & American Government [.5 credit]

HOPE (1 Credit) - Health/PE

Arts (Practical/Fine) (1 credit)

Electives (8 Credits)

Students must participate and pass all state required tests, including the FSA and end-of-course exams. State EOC's count as 30% of the final grade in Algebra I, Geometry, Biology I, and United States History. Please see guidance for a grade specific graduation checklist.

Transcripts

All copies of transcripts must be requested through the Registrar's Office for \$1.00 each. There is a 48-hour turnaround period.

Seniors may have transcripts sent to universities and scholarships for no fee. Please see Mrs. Smith for details.



Grading System

The grading policy is as follows:



Grade	Percent	GPA Value
A	90-100	4
B	80-89	3
C	70-79	2
D	60-69	1
F	0-59	0

GRADE REPORTS

Progress reports are posted/published four times during the school year. Report cards for grading periods one, two and three are available to students via Focus/Parent Portal. Students are expected to deliver the report cards to the parent or guardian. The last report card of the school year is posted on the FOCUS parent/student portal.

GRADE REPORTING

Interim progress reports are published on the parent & student portal midway through each quarter. Report cards are published to the same portal one week after the end of the quarter. The only exceptions to this time line are the last quarter report cards. These may be posted later than normal,

Curriculum and Guidance

depending upon the date in which end-of-course exam scores are received from the state. All EOCs count towards 30% of the student's overall (full-year) grade in the course (Algebra I, Geometry, Biology, U.S. History). EOC courses are posted on the transcript as an average of all quarters, and the EOC is posted as a full year (FY) course and counts as 1.0 credit. All other courses are reported on the transcript in semesters. Semesters include the average of the two quarter grades and a midterm or final exam and are posted as 0.5 credits.

Semester grades for each course are determined by totaling the points which are listed below for each of the two nine-weeks grading periods and adding the points earned on the semester examination to this total.

Grade	Grading Period	Semester Exam	Semester Grade
A	8 points	4 points	18-20 pts. = A
B	6 points	3 points	13-17 pts. = B
C	4 points	2 points	8 -12 pts. = C
D	2 points	1 point	3-7 pts. = D
F	0 points	0 points	0-2 pts. = F

Note: To earn credit for a course the student must earn a D or higher during either the second grading period or on the exam each semester.

GRADE FORGIVENESS (REPEATING COURSES)

Only students who have received a D or an F in a course may retake the same course or a comparable course. Any student eligible to repeat a course that is part of a progressive sequence (e.g. French I, French II, French III) must retake the course prior to or jointly with the next higher-level course in the sequence. This provision also applies to students who are eligible to repeat high school courses initially taken while enrolled in middle school.

Any course grade not replaced according to this forgiveness policy, which must conform to these provisions, must be included in the calculation of the cumulative grade point average required for graduation.

In computing a student's class rank and honors placement, a student with fewer repeat courses would be placed ahead of a student with the same grade point average (GPA) but more repeat courses.

CITIZENSHIP GRADE

Items considered for the Citizenship Grade are: honesty, responsibility, cooperative attitude, consideration for others, tolerance, self-control, appropriate classroom behavior, and consideration of public school personnel, property and equipment.

- 4Outstanding
- 3Satisfactory Conduct
- 2Needs Improvement
- 1Unacceptable

Academic Integrity

Personal honor and academic integrity are essential to a quality education and a healthy academic environment.

Academic integrity violations can include plagiarism, cheating, and unauthorized group work on any assignment, project, or test.

If a student is caught the following will occur:

- The student will receive an F with zero credit.
- The citizenship grade will be lowered for the grading period.
- A notice will be recorded with the guidance office.

Any occurrence of academic dishonesty may be reported by the guidance office on college admissions applications.

Exams

All students must take a written or performance final semester exam in each course unless otherwise exempted.

Non-core exam exemptions (courses other than English, Math, Science, Social Studies or World Language) may occur under the following conditions:

The teacher has indicated that the course exam may be exempted.

The student made As both nine weeks.

The student obtains written permission from his or her parent.

The student has not received any suspension.

Core exam exemptions can occur for the final exam if the student received "A"s in the course for all four quarters.

Guidance

Guidance counselors are available to help plan an individual course of study, to help resolve conflicts or personal problems, and to explore career opportunities and choices. To better serve students' needs during their years at Leon, each guidance counselor is assigned a part of the student population alphabetically by students' last names. Students may make appointments to visit with their counselor. Parents may arrange a conference by emailing or calling the guidance counselor. For more information, visit the guidance website at: <https://www.leonschools.net/domain/4937>.

Scheduling

Students have the opportunity to select their courses, with teacher and parent approval, in March and April. Schedule changes are made during the first five days of the semester for the following reasons:

1. The student has already received credit for the class.
2. The student is a senior and needs a certain course to graduate.
3. The teacher recommends a change.
4. The principal makes the determination based on other valid reasons.

Instructional Materials

Instructional Materials Policy

When a student loses or damages a textbook/school assigned device, he or she is responsible for paying for the replacement. A record is kept of all student obligations. A second book may not be issued until payment is made for the first book.

Make-up Work

Students who have an excused absence shall have the privilege of making up work for credit. Failure to make up work within the allotted time determined by the teacher may result in a failing grade. The teacher will offer reasonable support and understanding to the student regarding make-up work.

For absences of three or more days, parents are encouraged to contact the child's teachers by email to receive make-up work. A student who has been suspended shall be given an opportunity to make up work for the FIRST suspension ONLY.

Media Center

The Leon High School Media Center has a variety of materials to assist students in meeting their educational and personal goals. The media staff is available to help students at all times during the operational hours from 7:00 a.m. to 2:00 p.m. Students may come to the media center without a pass before and after school and during their lunch period.

Students must have an official pass from a classroom teacher to come to the media center during class time.

Students may have up to five books checked out at any one time. Books may be renewed for a period of two weeks.

Room capacity and the nature of the activities in progress will be considered for allowing students access to the library.

Internet Access

The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of that privilege. Each individual who receives an account will receive training pertaining to the proper use of the network. Use of the internet is for educational purposes only and must be consistent with the goals and policies of the Leon County School District. Each student will have on file an agreement with the school that states he or she understands acceptable use of the Internet.

Withdrawal Procedures

A form for withdrawing from school is available from the Registrar's Office within the Main Office. Only a parent or guardian with legal custody may initiate the process. The Attendance Office may also initiate withdrawal procedures for students at least sixteen years old who accumulate more than ten unexcused absences in a semester.

Attendance Policy

We believe that there is a direct correlation between student learning and consistent and prompt attendance in class. Absences, whether excused or unexcused, affect academic performance and grades. Students and parents should understand that poor attendance will affect the student's opportunity to participate in any extracurricular activity or school sponsored event. If a student is absent from school (four or more periods) he or she is considered absent from the afterschool activity also. If a student accumulates four or more unexcused absences from any class period during a grading period, the student may become ineligible to participate in any extra or co-curricular activities until absences are excused.

A copy of the District's Attendance Policy is distributed to every student at the beginning of the school year or upon registration. Students are required to attend all classes unless excused by school officials. It is the responsibility of the parent/guardian to provide written documentation for all absences to the Attendance Office. This documentation is expected upon the student's return to school no more than five days after the absence.

It is the parent's responsibility to notify the school of any change in phone number. When a student is marked late (not tardy) or absent in a class, the computer automatically generates a phone call to the phone number designated by parent/guardian. Any time you get one of these calls and you are unaware of your student being absent from class you may call the Attendance Office at [850-617-5748](tel:850-617-5748) to inquire which class your student was marked absent or late. Parents are encouraged to check our automated attendance system for their child's daily attendance reporting.

EXCUSED ABSENCES:

- (1) Curriculum related field trips (2) an administratively recognized function of the school (3) illness/medical care (4) legal reasons/religious holidays (5) death in the family (6) pre-arranged absences (must be approved by an administrator).

Absences will be excused by the methods listed below:

STAYED HOME – ILL	Parental note sent the day the student returns to school
MEDICAL/DENTAL/LEGAL/etc	Documentation from the service provider or medical receipt
DEATH IN FAMILY	Parental note or copy of obituary
RELIGIOUS HOLIDAY	Form completed and filed with the Attendance Office preferably during the first week of school
PREARRANGED ABSENCE	Form completed and returned to the Attendance Office at least one week before the absence

UNEXCUSED ABSENCES:

- (1) Reporting to class more than 10 min. late (2) not signing out for appointments, illness, etc. (3) leaving class without permission (4) skipping—absent from class without an excuse.

Attendance

TARDY / LATE POLICY

- A student is tardy if he/she arrives unexcused to class up to 10 minutes after the start time of class.
- A student is late if he/she arrives unexcused to class more than ten minutes after the start time of class.
- The teacher will record each time a student is late or tardy. The teacher will notify the parent on the third tardy. The fourth tardy is coded on a teacher's roll as a late. Every fourth tardy thereafter is also recorded as a late, and a disciplinary referral will be submitted for this and subsequent tardies. A late is an unexcused absence.

*"Senior Skip Days" do not exist. Students who are absent on any student-initiated skip day will be recorded as "unexcused." Only medical documentation will excuse the absence.

LATE ARRIVAL AND LEAVING CAMPUS

Any time a student arrives late to school (after the first bell) he/she must sign-in the Attendance Office. The student may be excused if he/she has an excused note from the parent. Once students have reported to school, they are expected to remain in school and attend classes all day. Under the following conditions, a student may be excused to leave campus:

- A written request from a parent must be presented or a phone call must be received by the Attendance Office prior to the student leaving school.
- The student must provide a note from a parent with the student's name, time and reason for leaving, parent signature and phone number.
- The Attendance Office must have parent permission before the student is permitted to leave school with his/her own transportation for appointments and other reasons. Parents may contact the Attendance Office at 850-617-5748.
- When the student returns to school, he/she is expected to turn in the required (medical, legal, etc.) documentation to the Attendance Office to excuse absence. Official documentation can be faxed to 850-617-5757 Attn: Attendance Office
- Parents of freshman students are encouraged to come in to the attendance office and personally sign out his/ her student.
- Students who fail to sign-in/out will be marked as unexcused and may receive a disciplinary action or loss of off-campus privileges. Students who do not return from lunch are "unexcused" until a parent note or appointment documentation is turned in within five days.

CONTENT OF PARENT NOTES

*Notes must be submitted within five days after the student returns to school.

All parent notes for any reason must include the following:

1. The student's name and grade
2. The date(s) of the absence(s)
3. The specific reason for the absence, lateness or early dismissal
4. The signature of the parent

5. A daytime phone number where a parent can be reached to verify the note
6. Attendance notes should be turned in to the Attendance Office or faxed to 617-5757.

*Notes indicating “emergency” for reason of absence will not be accepted. All notes must have a specific reason, i.e., illness/medical, court appearance, death in family, etc.

**Students who are caught using false information on notes will be subject to disciplinary consequences.

PREARRANGED ABSENCES

College recruitment trips are to be scheduled when school is not in session. Administrative permission may be granted for a planned program schedule for a specific day or if the student has a pre-planned appointment with a specific college administrator, verified in writing. The pre-arranged absence form will need to be submitted to the Attendance Office in advance.

For visits to colleges in Florida, students are allowed a one day excused absence which will be field tripped and not counted as an absence. For visits to out-of-state colleges, students are allowed two days. The student must have pre-arranged the visit and have documentation that he/she was on an official visit for the trip to be marked as a “field trip”. College visits that are not designated as field trips must also have documentation to be excused absences (something from the college with the student’s name and date(s) of visit).

Students who are absent due to recognized religious holidays must have completed and filed with the Attendance Office a Religious Holiday(s) Exemption Form during the first nine weeks of school.

Students who are absent for an “educationally valuable experience” other than a field trip or school sponsored function may receive an excused absence if the following criteria are met:

- The parent must submit a pre-arranged absence form to the attendance office at least one week prior to the absence.
- The absence must be pre-approved in advance by the principal or attendance administrator.
- A student will be required to submit a one page typed essay for absence(s) outside the scope of an “educational experience” that extends beyond one day. The student will submit the essay to the Attendance Office within five days upon his/her return to school.

SPECIAL ATTENDANCE CIRCUMSTANCES

Chronic Illness

Students and parents are advised to monitor the number of absences, which have accumulated because of medical reasons. When absences for medical reasons are frequent (five or more within a nine weeks), it is highly advisable to seek documentation from a doctor that a chronic illness exists.

Any student with fifteen or more absences due to illness, including a physical or mental condition must present clearance from a physician to be absent for

Attendance

an extended period of time.

****Medical/Doctor's notes need to specifically address dates of absences, and may not be "blanket excuses" for all absences which have occurred over a period of time. This information must be presented to the Attendance Office as the absences occur and not at the end of the nine weeks.**

ATTENDANCE CONFERENCE/APPEAL PROCESS

An Attendance Conference is held when a student has four or more unexcused absences. The student and parent are required to attend the conference with the administrator of attendance to resolve unexcused absences. Florida Statute 1003.24 defines, it is the parent/guardian responsibility to provide an explanation for any absence from school. Therefore the parent may submit written documentation from a doctor or recognized agency, legal proceeding or other relevant information to excuse absences. A student is truant when unexcused absences increase to fifteen (15) days or more without resolution of the unexcused absences. A Compulsory Student Attendance Packet is generated by the attendance office and submitted to the district office thereafter.

DRIVER'S LICENSE

Students between the ages of fourteen and eighteen who accumulate fifteen (15) unexcused absences within ninety (90) calendar days and who fail to satisfy attendance requirements may become ineligible for driving privileges. Students must meet with the Assistant Principal for Attendance to discuss reinstatement procedures.

Dress Code

Leon County School Board has established a reasonable dress code in order to promote a safe and healthy school setting and enhance the educational environment. While personal style and individual preferences are different, all students are expected to dress appropriately for school based on the guidelines provided.

Shirts, tanks, blouses, jackets must cover all aspects of the bosom, chest, stomach, back and sides with straps at least 2 inches wide on each shoulder. Cleavage and armpits should not be visible. Tank tops, tube tops, halters, crop tops or spaghetti straps are not permitted as a primary top. Sheer and/or tight clothing are not allowed for school dress. If a jacket or other covering is worn over the top, the shirt, blouse, or dress underneath must meet the dress code.

Skirts, dresses and/or shorts, must reach mid-thigh length when in standing position. All dresses must have straps (at least 2 inches wide). No revealing short-shorts and mini-skirts are allowed.

Pants: Pants should fit appropriately, without sagging, and hide all undergarments (underwear, boxers, shorts, etc.). Any pants with holes or slits that are higher than the fingertips when arms and hands are placed at the side are not permitted. Undergarments should not be visible at any time.

Pajamas are not allowed to be worn at school.

Underwear (boxers, briefs, bra or bra straps, etc.) must not be exposed

at any time.

Shoes are required and must be safe for school activities. Bedroom shoes and house slippers are not permitted.

Head coverings and sunglasses: Both male and female head coverings and sunglasses are not permitted. This includes but is not limited to hats, bandanas, do-rags, bonnets and caps worn on campus.

Attire and jewelry must not be sexually suggestive or feature crude or vulgar commercial lettering, printing, or drawings which would be offensive or insensitive to those on the Leon High School campus. They may not depict drugs, tobacco, alcohol, or be indicative of gang membership. (Leon County School Board Policy 5511)

Accommodations will be made for medical, cultural, and/or religious reasons.

Failure to follow the dress code will result in the following consequences:

**Male students will be sent to the Asst. Principal in the Student Affairs Office. Females will be sent to the Asst. Principal in the Attendance Office.

1st Offense - The student shall be given a written warning and the parent/guardian will be notified by administration. When feasible, the student will receive a proper change of clothing from the office to wear for the remainder of the school day.

2nd Offense - The student will be given a Lunch Detention. The parent will be notified to bring a proper change of clothing to wear for the remainder of the school day.

3rd Offense - The student will be assigned 2-3 Lunch Detentions. The parent will be notified to bring a proper change of clothing to wear for the remainder of the school day. *The student is ineligible to participate in any extra-curricular activity not to exceed five (5) days, should continuous violation of the dress code occurs.

4th Offense - The parent will be notified and the student will be assigned In School Detention. Continuous violation of the dress code will result in a parent conference and/or increased number of detentions.

Discipline

Students are expected to adhere to all rules and procedures set forth by Leon High School as well as those of the classroom teachers. When students fail to follow the rules, and a disciplinary referral is submitted, consequences are assigned by school administrators based on the number of offenses for that infraction. LHS adheres to a policy of Progressive Discipline in which the consequences escalate as the behavior, or frequency of the behavior, escalates. For minor infractions (i.e. dress code violations, skipping, excessive tardiness, parking violations, etc.) students will initially be assigned Lunch Detention, followed by Opportunity for Improvement and possibly Out of School Suspension. For more serious infractions (i.e. disrespect, defiance, horseplay, leaving campus without permission, failure to serve lunch detention, classroom disruption, etc.) students will initially be assigned Opportunity for Improvement followed by Out of School Suspension. Though it is impossible

Discipline

to anticipate every act of misconduct, school administrators reserve the right to assign consequences, in a fair and consistent manner, to any student who misbehaves.

Leon High School Automatic Suspension Policy

In accordance with the Leon County School District's Discipline Plan and Procedures, Leon High School developed the following automatic suspension policies:

1. Running from a school official	2 days OSS
2. Verbal Altercation	1-3 days OSS
3. Refusal to give a teacher a cell phone	3 days OFI
4. Physical Altercation	3-5 days OSS
5. Fighting	5-10 days OSS
6. Removal or Refusal to attend OFI	3-5 days OSS
7. Profanity toward an adult	3-5 days OSS
8. Possession or Use of Drugs & Alcohol	5-10 days OSS
9. Possession or Use of Nicotine/Vape/ Tobacco products	1-3 days OSS

Leon High School Bullying Procedures

Students receive anti-bullying awareness training each year in their homeroom classes. Students are encouraged to report all incidents of potential bullying/harassment to a school guidance counselor or administrator in a timely manner, and reports can remain anonymous. In addition, FortifyFL is an app that can be used to anonymously report instances of bullying or harassment to law enforcement and school officials. Information regarding FortifyFL can be found on the LHS website homepage.

Drugs and Alcohol

Any student who uses or possesses drugs and/or alcohol on school property or at a school-sponsored event will incur serious consequences. This includes, but is not limited to, removal from classes and all extra-curricular participation such as athletic events, dances, drama, club activities, etc., for a designated period of time and forfeiture of any elected or appointed position of leadership.

The consequences for violation of the drug and alcohol rules may also include suspension for up to ten (10) days and an assessment by school approved drug and alcohol professionals. Depending on the circumstances, the consequences could be more stringent. Repeated violations may result in dismissal or expulsion from the school and school district.

Tobacco Products

Possession of or use of any tobacco or vape product by a student is a violation of School Board Policy. Tobacco and vape products are prohibited on the grounds of all Leon County Schools. Disciplinary action will be taken for violation of this policy.

Personal Electronic Devices/Cards

Discipline

Bringing a personal electronic device to school is strongly discouraged due to the high risk of theft and loss. This includes but is not limited to cell phones, ear buds/air pods, smart watches, iPads and personal laptops (excluding school issued Chromebook). The school will not be responsible for loss or theft of such devices. Students may bring these devices to school; however, these items must be turned off during class time and can ONLY be used in the hallways, cafeteria and outside of the buildings. Personal Electronic Devices used in class will be confiscated and will be returned only to parents or guardians. Repeated violations of these rules will result in more severe disciplinary actions such as OFI and OSS.

Cell Phone Violation Policy:

1st Offense – Parent must Pick-up from Student Affairs

2nd Offense – Parent must Pick-up and 1 days of OFI

3rd Offense – Parent must Pick-up and 2 days of OFI

4th Offense – Parent must Pick-up and 3 days of OFI

Refusal to give a cell phone to School Employee:

1st Offense – 3 days OFI

2nd Offense – 3 days OSS

Suspensions

Students may be suspended from school or from riding the school bus for up to 10 days per infraction. Suspensions can be extended beyond the 10-day period by the Superintendent or School Board. Absences during the suspension are considered administratively excused absences. A student may access their academic work with their school-issued Chromebook during his or her suspension. Students who are suspended are NOT permitted to participate in or attend any LHS or LCS activity while on suspension.

Expulsion

Reasons for which the principal may recommend expulsion from school include, but are not limited to, the following:

1. disrespect or disobedience of school personnel.
2. verbally or physically threatening school personnel.
3. verbally or physically threatening another student .
4. behavior which is detrimental to the welfare or safety of other pupils, including fighting on the school grounds.
5. illegal possession, distribution, use, sale, or attempted sale of any drugs.
6. possession and/or use of a firearm, knife or other weapon, or such object which is utilized as or is intended to function as a weapon.
7. failure of suspensions or other actions to eliminate undesirable behavior.

Discrimination

Students have a right to attend school and learn in an environment where all students and adults are treated equitably without regard to race, color, religion, national origin, age, sex, handicap, perceived disability, or record

Student Information

of disability as defined by the Americans with Disabilities Act; and, where there is an environment free from sexual harassment.

If a student has concerns about any form of discrimination or harassment he or she should:

1. Discuss the complaint informally with the principal or a guidance counselor.
2. If this informal discussion does not resolve the problem, the complaint may be discussed with an Executive Director.
3. If the problem is not resolved at this level, a written, signed grievance may be submitted to the Superintendent via the Equity Coordinator not later than the tenth school day following the alleged incident. To reach the Equity Coordinator, call 487-7100.
4. If the decision of the Equity Coordinator is unsatisfactory, a similar written, and signed grievance may be submitted to the School Board. This submission must be within three school days following the notification of the Superintendent/Equity Coordinator's decision.

For more information on discipline issues, please refer to the Leon County Schools Code of Conduct.

Lunch

ACCORDING TO SCHOOL BOARD POLICY, OFF CAMPUS PRIVILEGES ARE **ONLY** FOR JUNIORS AND SENIORS WHO HAVE A SIGNED PARENT APPROVAL FORM ON FILE IN THE ATTENDANCE OFFICE. This privilege can be taken away for skipping classes, being tardy to class from lunch, or for abusing school rules including, but not limited to, taking non-approved or ineligible students off campus or loitering in the parking lot during lunch.

Clinic

The clinic is located in the Attendance Office area. Students in need of first aid or other related assistance should get a pass from a teacher to come to the clinic. If it is necessary for the student to leave campus, the parent or guardian will be called. If a student is injured on campus during the school day, the injury should be reported to a teacher or school official immediately. Accident report forms must be filled out as soon as possible. Administering any medicine to students is not a recommended procedure for schools, but at times it is necessary. Any medicine that needs to be administered at school should be done as follows:

1. Written order from a physician detailing the name of the drug, dosage, and when medications are to be taken.
2. Written permission from the parent or guardian of the student requesting that the school district comply with the physicians order.
3. Medication must be brought to school in a container appropriately labeled by the pharmacy or physician and given to the attendant in the clinic.
4. All medications will be administered and taken in the presence of the attendant in the clinic.

Elevator Keys

A Student who is not able to navigate the stairs may check out an elevator key in the clinic with a \$10.00 refundable CASH deposit and note from their

physician (note should also indicate length of time needed).

Hall Passes

A student **MUST** have a written hall pass any time he or she is in the hall during class time. Students are required to use their Agenda Books for hall passes. Students are not allowed to use vending machines, patronize nearby businesses or be in the parking lot during class time.

Telephone Use and Deliveries

Students may not use the telephone during class time. Emergency calls can be made from the Attendance Office with permission. Classes will not be interrupted for messages or deliveries. Deliveries sent to school for students will not be accepted.

Parking

Only students who purchase a parking sticker are allowed to park on campus in their assigned area. Do not park illegally. If you park illegally on campus, your car could be towed away at your expense. Students can be assigned lunch detentions for parking illegally on the first offense. Parking stickers can be purchased in the attendance office.

Emergency Drills

Emergency drills, planned by the administration, will be conducted with or without advance notice. These include fire drills, tornado or severe weather drills, lockdowns, etc. Special directions are posted in all rooms giving an exit route in case of emergency. Students and teachers should familiarize themselves with this map at the beginning of the school year.

During fire drills students are to leave the building, remain with their class, proceed to designated areas in a single line, remain quiet, and maintain this quiet until the bell rings indicating "all clear." The teacher, or a designated student, is responsible for seeing that the windows in the classroom are closed, the lights are off, and the doors are closed.

Lost And Found

All students are encouraged to label personal items and articles of clothing. Any personal items or articles of clothing which are found should be taken to the Attendance Office. Unclaimed personal items and clothing will be donated to a charity or similar organization throughout the year.

Student Activities

Consistent with the mission of Leon High School all students are encouraged to participate in the many, varied extra-curricular offerings at the school. Attendance and grades should be in good standing of extracurricular participants. The activities program provides the opportunity for students to:

1. Take responsibility for their own decision-making.
2. Freely and creatively express themselves in an appropriate and constructive manner.

Student Information

3. Develop characteristics which enable each student to function as a productive citizen of the community.
4. Develop self-direction and self-motivation.
5. Create an attitude of self-respect and pride.

In addition to the GPA requirements of 2.0 and above, students and parents should understand that poor attendance will affect the student's opportunity to participate in any extracurricular activity or school sponsored event. If a student is absent from school (three or more periods) he or she is considered absent from the afterschool activity also. If absences become excessive, (ten or more within a nine weeks) the student may be removed from participating in extracurricular activities or school sponsored events.

Be a Tradition Keeper

As a Leon Lion, you are part of school with a rich tradition dating back more than 100 years. To get the most out of your high school years, we invite you to be a Tradition Keeper, by completing at least 35 of these traditions in your four years at Leon High School.

- Dress up for Spirit Week
- Attend a Homecoming Dance
- Raise money for Leon's Breast Cancer Fundraising Drive
- Go to Prom
- Collect at least 25 cans for Leon's canned food drive or food pantry
- Play on a Leon sports team
- Wear your colors at a Leon/Lincoln game
- Rep your year at a pep rally
- Make a senior crown
- Attend a Homecoming game
- Be part of one of Leon's performing arts
- Attend Guitar Roar
- Attend P.A.W.S.
- Attend a school play
- Camp on the lawn senior year
- Join a club
- Be part of a service project
- Cheer on the Lions at a basketball game
- Cheer on the Lions at a baseball game
- Cheer on the Lions at a volleyball game
- Cheer on the Lions at a soccer game
- Cheer on the Lions at a lacrosse game
- Cheer on the Lions at a tennis match
- Ride a fan bus to an away game
- Cheer on the Lions at a football game
- Serve as an officer of a club
- Attend, play or cheer at a powderpuff football game
- Participate in Black History Month
- Wear a Leon t-shirt to support a special event
- Join a language club
- Go to Gradbash
- Attend a steel drum concert
- Decorate a hall for Homecoming Week
- Take a picture next to the historic register plaque.
- Pose with the Lion statue.
- Participate in Lion's Lark.
- Sing around the Lion.
- Learn the alma mater and sing it.
- Attend the Back-to-School dance
- Get published in the High Life
- Attend Project Graduation

The History of Leon High School

As a Leon H.S. student, you're part of a long and rich history, steeped in tradition. Leon H.S. is the oldest, continuously accredited high school in Florida.

In 1827, the first Leon Academy (for boys) was opened, and it operated until the 1840's. A private school for girls, the Leon Female Academy, located on Bronough Street, was incorporated in 1845. This Academy operated until 1858, when the West Florida Seminary for boys absorbed it and admitted girls. This was the beginning of coed education in the capital city.

In 1871, the Board of Public Instruction for Leon County opened a new Leon Academy for white students (a public school for black students had been established around 1869). The Leon Academy educated students from elementary grades through the first two years of high school. After completing two years of high school most students finished the last two years of high school at the West Florida Seminary. Leon High School finally achieved racial integration in fall of 1963.

By 1885, a \$7,000 two-story brick building with four main rooms, two classrooms and six cloak closets was constructed. Children brought their own lunches or walked home to eat; they also provided their own books and supplies. In the winter, the school was heated by pot-bellied, wood burning stoves, and in the summer, it was cooled by opening windows on either side of the room. This Leon Academy was situated on the south side of West Tennessee Street between Duval and Bronough Streets.

On August 22, 1903, the Board of Public Instruction of Leon County passed a resolution establishing a 12-grade high school known as the Leon Graded and High school, which was open to Leon County students free of tuition. The old Academy building was renovated for use in 1905, and the first kindergarten class in the state of Florida began as a part of the Leon Graded and High School. Miss Kate Sullivan and Miss Caroline Brevard were among the first teachers at the new school.

Over time the student population outgrew this location, and a new site for Leon High School was purchased on the southwest corner of Park Avenue (where the current LeRoy Collins Public Library now stands). The school opened its doors in 1911 and was considered one of the most "complete and well-arranged" schools in the state.

Leon High School was one of the first schools in the State of Florida to institute a physical education program, and in 1917 Leon had its first football team. By 1921, Student Council (Student Government) was a strong program whose sponsor was Mrs. Augusta Raa.

In 1928, Mode Stone was hired as Principal of Leon High School and he led the campaign to build a new Leon High School. By 1936 the new high school was under construction and there was much controversy. Most people said, "It's too far out of town" (at that time Tennessee Street, Miccosukee Rd. and Meridian Streets were pasture and swamp land); they also said it was way too expensive (the cost was \$500,000) and the locals were sure that there would never be enough students to fill the structure.

In 1937, the WPA project was complete and Leon High School opened its doors to the citizens of Tallahassee and Leon County. Leon is still an architecturally beautiful and functional school, and, in 1993, it earned a spot on the National Register of Historic Places.



Nondiscrimination Notification and Contact Information

“No person shall on the basis of sex (including transgender, gender nonconforming and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law.” No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

An employee, student, parent or applicant alleging discrimination with respect to employment or any educational program or activity may contact:

Dr. Kathleen L. Rodgers, Assistant Superintendent
Equity Coordinator (Students) and
Title IX Compliance Officer
Leon County School District
2757 West Pensacola Street
Tallahassee, Florida 32304
(850) 487-7306
rodgersk@leonschools.net

Deana McAllister, Labor and Relations
Equity Coordinator (Employees)
(850) 487-7207
mcallisterd@leonschools.net

A student or parent alleging discrimination as it relates to
Section 504 of the Rehabilitation Act may contact:

Karin Gerold, 504 Specialist
(850) 487-7160
geroldk@leonschools.net

Athletic Department Information

Sport/Activity	Coach	e-mail
Asst. Principal of Athletics	Riley Bell	bellr2@leonschools.net
Athletic Director	Mark Feely	feelym@leonschools.net
Asst. Athletic Director	Ryan Pennington	penningtonr@leonschools.net
Athletic Trainer	Alan Morales	moralesa@leonschools.net
Cheerleaders	Jana Konner (Sponsor)	konnerj@leonschools.net
FALL SEASON		
X-Country	Andrew Wills	willsa@leonschools.net
GGolf	Dan Wessner	wessnerd@leonschools.net
BGolf	Ryan Pennington	penningtonr@leonschools.net
Football	Garrett Jahn	jahng@leonschools.net
Swimming	Terry Maguire	maguiret@leonschools.net
Volleyball	Angie Strickland	stricklanda@leonschools.net
WINTER SEASON		
BBasketball	Sean Crowe	crowes@leonschools.net
BSoccer	Scott Evans	evanss@leonschools.net
GBasketball	Bruce Daniels	brucedaniels3@yahoo.com
GSoccer	Nick Reed	nicholasreed377@gmail.com
GWeightlifting	Corey Gaines	gainesc@leonschools.net
Wrestling	Chuck Ringel	ringelc@leonschools.net
SPRING SEASON		
Baseball	Robbie Zimmerman	zimmermanr@leonschools.net
Sand Volleyball	Angie Strickland	stricklanda@leonschools.net
Track	Andrew Wills	willsa@leonschools.net
Track Assistant	Wendell Jones	wendell_l_jones@yahoo.com
BWeightlifting	Garrett Jahn	jahng@leonschools.net
Flag Football	Corey Gaines	gainesc@leonschools.net
Softball	Sonja Reed	2sonjajune@gmail.com
Tennis	Kevin Record	recordk@leonschools.net
BLacrosse	Luke Kendall	luke.kendall01@gmail.com

Activity/Organization/Club Sponsor Information

Club/Activity	Sponsor	e-mail
Amitie	Serena Henault	henaults@leonschools.net
Anime	Katie Summerlin	summerlink@leonschools.net
Anchor	Susan Holmes	holmess2@leonschools.net
Art Club	Sarah Raulerson	raulersons@leonschools.net
Bat Girls	Susan Holmes	holmess2@leonschools.net
Black History Brain Bowl	TBD	
Black Student Union	Erica Sears	searse@leonschools.net
Brain Bowl	Keith Lassiter	lassiterk@leonschools.net
Color Guard	Karrissa Wimberley	wimberleyk@leonschools.net
Eco Club	Colleen Graham	grahamc@leonschools.net
English Honor Society	Michelle Hadden	haddenm@leonschools.net
Exchangettes	Serena Henault	henaults@leonschools.net
Fashion & Design	Ali Karani	karania@leonschools.net
FBLA	Pamela Weston	westonp@leonschools.net
FCA	Mallory McGinnis	mcginnism@leonschools.net
Film & Photography	Ali Karani	karania@leonschools.net
French Honor Society	Serena Henault	henaults@leonschools.net
Garden	Marty Towey	toweym@leonschools.net
GSA	Erica Sears	searse@leonschools.net
Health & Wellness	TBD	
ICC	Josh Stewart	stewartj@leonschools.net
Interact	Cesar Kothe	kothec@leonschools.net
Key	Martina Taylor	taylorm2@leonschools.net
Ladies of Distinction	Ramona Green	greenr2@leonschools.net
Model UN	Lauren Saccomanno	crookl@leonschools.net
Mosaic	Jennifer Roady-Lawson	roady-lawsonj@leonschools.net
Mu Alpha Theta	Cesar Kothe	kothec@leonschools.net
Peace Jam	Sarah Marquez	marquezs@leonschools.net
Pet Therapy	Rachel Hathaway	hathawayr@leonschools.net
Pierian	Jeannine Meis	meisj@leonschools.net
Rebus Gestis	Al Kummer	kummerj@leonschools.net
Rebus Gestis	Jana Konner	konnerj@leonschools.net
Club/Activity	Sponsor	e-mail

Activity/Organization/Club Sponsor Information

Rho Kappa SSSH	Jeannine Meis	meisj@leonschools.net
Robotics	Michael Green	greenm4@leonschools.net
Science NHS	Michael Green	greenm4@leonschools.net
SGA	Josh Stewart	stewartj@leonschools.net
Spanish Honor Society	Ali Karani	karania@leonschools.net
Thespians/Drama	Lea Marshall	marshall11@leonschools.net
Yarn	Erica Sears	searse@leonschools.net
Yearbook	Kathie Summerlin	summerlink@leonschools.net

Class	Sponsor	e-mail
Senior Class	Kim Garcia	garciak@leonschools.net
Senior Class	Kate Davis	daviska@leonschools.net
Senior Class	Susan Holmes	holmess2@leonschools.net
Junior Class	Karen Stribling	striblingk@leonschools.net
Junior Class	Pam Weston	westonp@leonschools.net
Sophomore Class	Kristi Smith	smithkr@leonschools.net
Freshman Class	Ali Karani	karania@leonschools.net

9

August

Monday

10

Tuesday

11

Students Report

Wednesday

12

Thursday

13

Friday

14

Saturday

15

Sunday

16

August

Monday

17

Tuesday

18

Wednesday

19

Thursday

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Friday

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Saturday

22

Sunday

23

August

Monday

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Tuesday

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Wednesday

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Thursday

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Friday

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Saturday

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Sunday

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September

Monday

31

Tuesday

1

September

Wednesday

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Thursday

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Friday

4

Saturday

5

Sunday

6

Labor Day Holiday (Districtwide)

September

Monday

7

Tuesday

8

Wednesday

9

Thursday

10

Friday

11

Saturday

12

Sunday

13

September

Monday

14

Tuesday

15

Wednesday

16

Fall Holiday (Districtwide)

Thursday

17

Friday

18

Saturday

19

Sunday

20

Monday

21

Tuesday

22

Wednesday

23

Thursday

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Friday

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Saturday

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Sunday

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September

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Thursday

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October

Friday

2

Saturday

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Sunday

4

October

Monday

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Tuesday

6

Wednesday

7

Thursday

8

Friday

9

Saturday

10

Sunday

11

October

Monday

12

Tuesday

13

Wednesday

14

Thursday

15

End of First Nine Weeks

Friday

16

Saturday

17

Sunday

18

Teacher Planning Day (Students Out)

October

Monday

19

Tuesday

20

Wednesday

21

Thursday

22

Friday

23

Saturday

24

Sunday

25

October

Monday

26

Tuesday

27

Wednesday

28

Thursday

29

Friday

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Saturday

31

Sunday

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Monday

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Tuesday

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Wednesday

4

Thursday

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Friday

6

Saturday

7

Sunday

8

November

Monday

9

Tuesday

10

Wednesday

11

Veterans Day (Districtwide)

Thursday

12

Friday

13

Saturday

14

Sunday

15

November

Monday

16

Tuesday

17

Wednesday

18

Thursday

19

Friday

20

Saturday

21

Sunday

22

Administrative Days
(Students and Teachers Out)

November

Monday

23

Administrative Days (Students and Teachers Out)

Tuesday

24

Administrative Days (Students and Teachers Out)

Wednesday

25

Thanksgiving Holidays (Districtwide)

Thursday

26

Thanksgiving Holidays (Districtwide)

Friday

27

Saturday

28

Sunday

29

November

Monday

30

Tuesday

1

December

Wednesday

2

Thursday

3

Friday

4

Saturday

5

Sunday

6

Monday

7

Tuesday

8

Wednesday

9

Thursday

10

Friday

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Saturday

12

Sunday

13

December

Monday

14

Tuesday

15

High School Exam Days

Wednesday

16

High School Exam Days

Thursday

17

High School Exam Days
End of Second Nine Weeks

Friday

18

Saturday

19

Sunday

20

Winter Holidays (Districtwide)

December

Monday

21

Winter Holidays (Districtwide)

Tuesday

22

Winter Holidays (Districtwide)

Wednesday

23

Winter Holidays (Districtwide)

Thursday

24

Winter Holidays (Districtwide)

Friday

25

Saturday

26

Sunday

27

Winter Holidays (Districtwide)

December

Monday

28

Winter Holidays (Districtwide)

Tuesday

29

Winter Holidays (Districtwide)

Wednesday

30

Winter Holidays (Districtwide)

Thursday

31

Winter Holidays (Districtwide)

Friday

1

Saturday

January

2

Sunday

3

Winter Holidays (Districtwide)

January

Monday

4

Teacher Planning Day (Students Out)

Tuesday

5

Students & Staff Return

Wednesday

6

Thursday

7

Friday

8

Saturday

9

Sunday

10

January

Monday

11

Tuesday

12

Wednesday

13

Thursday

14

Friday

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Saturday

16

Sunday

17

Martin Luther King Holiday (Districtwide)

January

Monday

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Tuesday

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Wednesday

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Thursday

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Friday

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Saturday

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Sunday

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January

Monday

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January

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February

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February

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Friday

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Saturday

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Sunday

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February

Monday

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Tuesday

16

Wednesday

17

Thursday

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Friday

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Saturday

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Sunday

21

Presidents Day Holiday (Districtwide)

February

Monday

22

Tuesday

23

Wednesday

24

Thursday

25

Friday

26

Saturday

27

Sunday

28

February

Monday

1

March

Tuesday

2

Wednesday

3

Thursday

4

Friday

5

Saturday

6

Sunday

7

March

Monday

8

Tuesday

9

Wednesday

10

Thursday

11

End of Third Nine Weeks

Friday

12

Saturday

13

Sunday

14

Spring Break (Students & Teachers Out)

March

Monday

15

Spring Break (Students & Teachers Out)

Tuesday

16

Spring Break (Students & Teachers Out)

Wednesday

17

Spring Break (Students & Teachers Out)

Thursday

18

Spring Break (Students & Teachers Out)

Friday

19

Saturday

20

Sunday

21

Teacher Planning Day (Students Out)

March

Monday

22

Teachers & Students Return

Tuesday

23

Wednesday

24

Thursday

25

Friday

26

Saturday

27

Sunday

28

March

Monday

29

Tuesday

30

Wednesday

31

Thursday

1

April

Friday

2

Saturday

3

Sunday

4

April

Monday

5

Tuesday

6

Wednesday

7

Thursday

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Friday

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Saturday

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Sunday

11

April

Monday

12

Tuesday

13

Wednesday

14

Thursday

15

Spring Holiday

Friday

16

Saturday

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Sunday

18

April

Monday

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Tuesday

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Wednesday

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Thursday

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Friday

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Saturday

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Sunday

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April

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Thursday

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Friday

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Saturday

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Sunday

May

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May

Monday

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Tuesday

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Wednesday

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Thursday

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Friday

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Saturday

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Sunday

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May

Monday

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Tuesday

11

Wednesday

12

Thursday

13

Friday

14

Saturday

15

Sunday

16

May

Monday

17

Tuesday

18

Wednesday

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Thursday

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Friday

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Saturday

22

Sunday

23

High School Exam Days

May

Monday

24

High School Exam Days

Tuesday

25

High School Exam Days
End of Fourth Nine Weeks
Last Day of School

Wednesday

26

Thursday

27

Friday

28

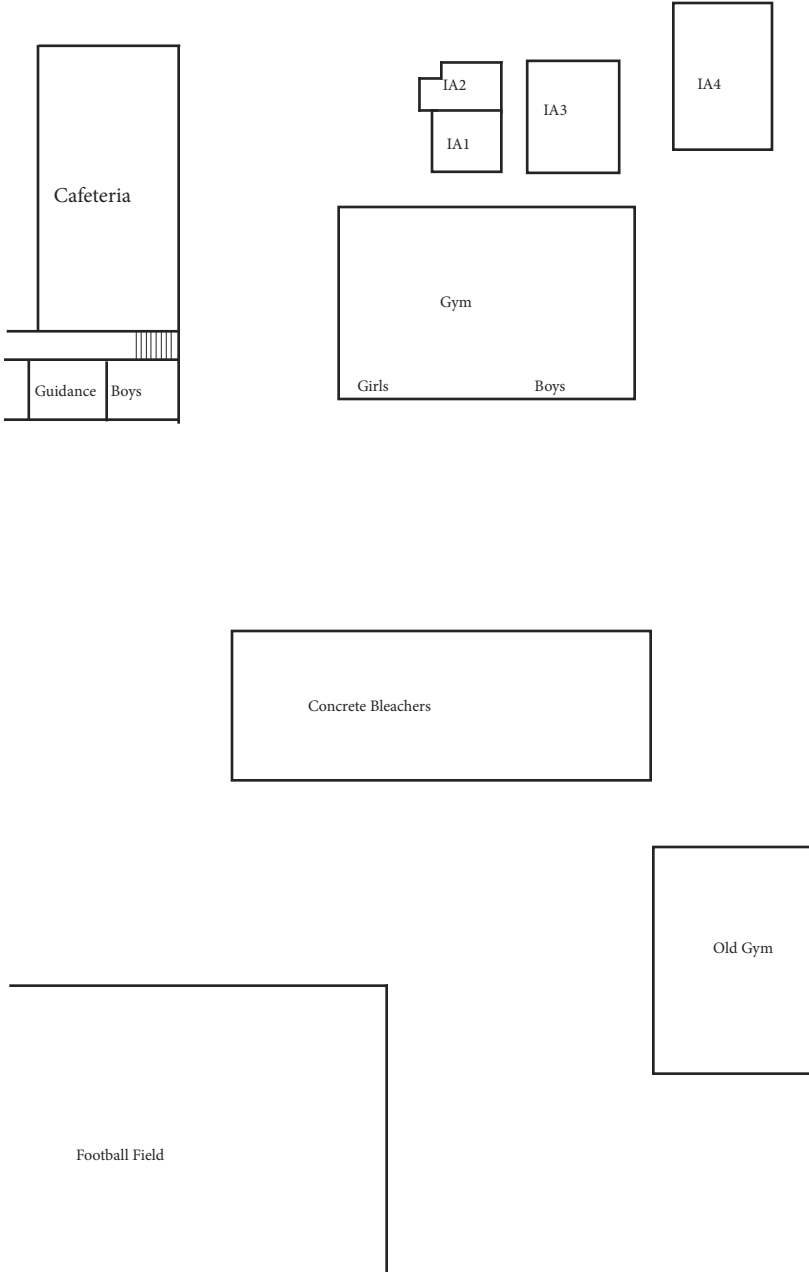
Saturday

29

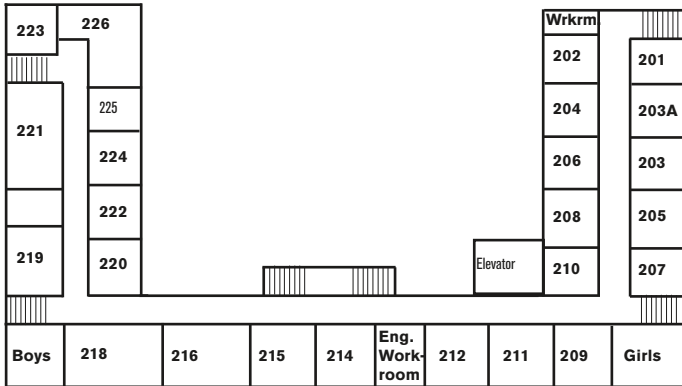
Sunday

*Industrial Arts/
Gymnasiums*

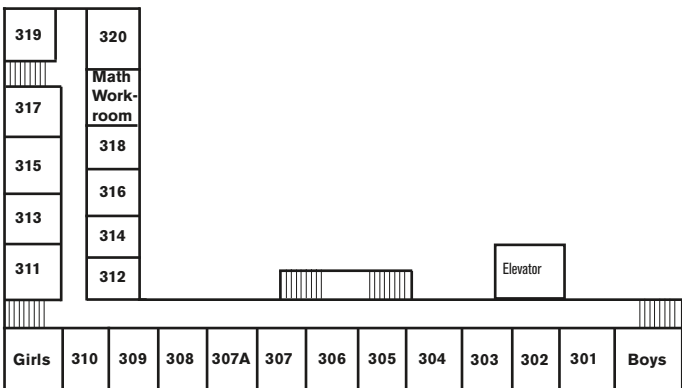
Bus Ramp



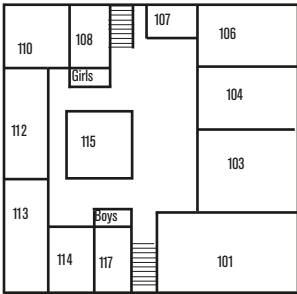
2nd Floor Main Building



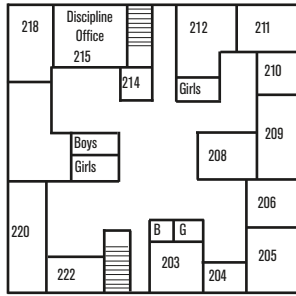
3rd Floor Main Building



1st Floor Nettles Building

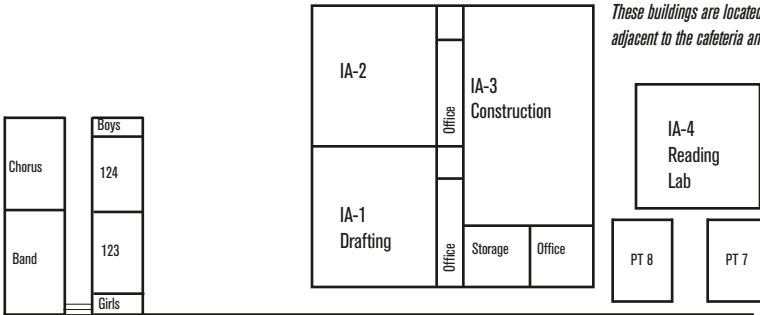


2nd Floor Nettles Building

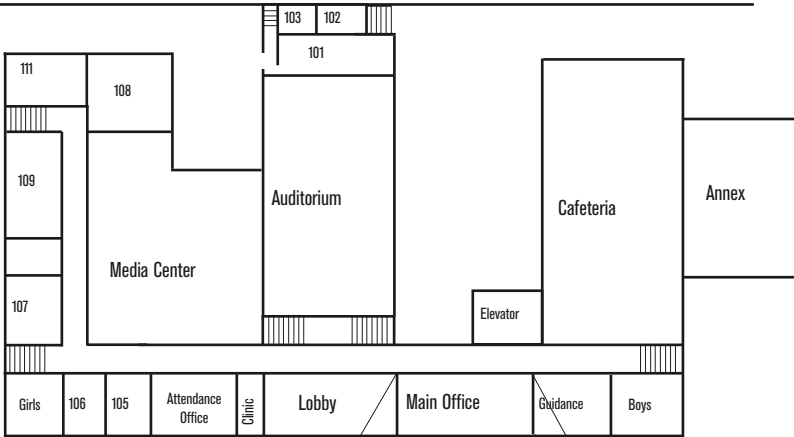


Industrial Arts Bldg

These buildings are located adjacent to the cafeteria annex.



Bus Ramp



1st Floor Main Building

